

Thank you for considering the Waterfront Conference Center, located on the beautiful shores of East Grand Traverse Bay. The Waterfront Conference Center is the perfect place for you to hold your wedding reception, rehearsal dinner or bridal shower. Imagine the gorgeous photo setting from our bayside deck and gazebo with the sun slowly setting on the bay.

We are a full service banquet facility who has been hosting wedding receptions, and much more, for more than a decade. The room minimum for our Grand Ballroom is \$3150.00 on a Saturday night from May – October and \$2100.00 for a Saturday night from November – April- (6pm to 1am). Any other night the room minimum is \$2100.00. The room minimum for the Grand Ballroom during the day, Monday – Sunday, is \$950.00- (7am to 330-4pm). In addition to the room minimum there is a set-up fee of \$300.00 for the Grand Ballroom.

****The room minimum is offset by your food and non-alcoholic beverage purchase.***

We require that we provide all the food and beverage for your menu and bar. The only item that we do not provide is your wedding cake. We require that the cake be purchased through a licensed vendor. If you decide to bring in a cake we will replace our dessert that is included with our lunch/dinner service, with a Cheese and Cracker Tray and Vegetable Tray with dip at no charge for your guests to enjoy upon arrival.

The Grand Ballroom, when rented, comes with our standard colored linen, white tablecloths with burgundy skirting and burgundy napkins. We can also provide our potted Potho plants and two tea light candles for each table as part of your centerpieces. It is not mandatory that you use these items; you are welcome to rent our white skirting and white napkins and provide your own centerpieces.

Again, thank you for considering the Waterfront Conference Center for your special occasion and we look forward to working with you, your fiancé and your families. If you have any questions please call us at (231) 938-1100.

*Jamie Holmes
Sales Manager*

*Kathy Dell
Convention Services Manager*